

MOVING OUT IN 2 WEEKS

TASK CHECKLIST

- BOOK A MOVER AS FAST AS POSSIBLE
- CLEARLY LABEL CONTENTS AND ANYTHING FRAGILE
- CHECK ON PARKING OR TRUCK ACCESS FROM STREET
- SCHEDULE ANY NECESSARY APPOINTMENTS AS FAR IN ADVANCE AS POSSIBLE
- GET PACKING SUPPLIES
- CALL YOUR MOVING COMPANY AND CHECK YOUR APPOINTMENT
- 2 AND 1 NIGHTS BEFORE MOVING; GET GOOD REST
- PACK UP THE LAST THINGS YOU'LL USE IN THE MORNING.
- MAKE SURE YOU HAVE YOUR PAYMENT READY
- CHECK LABELS AND MOVE BOXES OUT OF THE WAY
- DO ONE LAST SWEEP WITH MOVERS BEFORE LEAVING

MOVING FROM AN APARTMENT IN 2 WEEKS

TASK CHECKLIST

- REPAIR ANY AND ALL DAMAGES
- MAKE NECESSARY RESERVATIONS AT YOUR APT. COMPLEX
- CLEAN YOUR APARTMENT THOROUGHLY

5-7 DAYS BEFORE YOUR MOVE

- START PACKING *EVERYTHING*
- DECLUTTER AND SEE WHAT YOU CAN SELL/GIVE AWAY

2-4 DAYS BEFORE YOUR MOVE

- REVISIT YOUR APARTMENT OFFICE AND RECAP YOUR MOVE DAY
- WRAP UP ANY MAJOR CLEANING AND REPAIRS

SAME DAY AS YOUR MOVE

- COMMUNICATE WITH YOUR MOVERS
- WHEN MOVERS ARRIVE, SHOW THEM EVERYTHING

MOVING FROM A HOUSE IN 2 WEEKS

TASK CHECKLIST

- START PACKING RIGHT AWAY
- TALK TO YOUR NEIGHBORS
- BOOK YOUR MOVE AT THE APPROPRIATE TIME

7-10 DAYS BEFORE YOUR MOVE

- GET REPAIRS AND CONTRACTING SERVICES DONE
- THOROUGHLY LABEL AND NUMBER YOUR BOXES

5-10 DAYS BEFORE YOUR MOVE

- SCHEDULE CONTRACTORS TO DISMANTLE ANY SPECIAL OR EXPENSIVE ITEMS
- GET THE PROPER EQUIPMENT, CASING, BOXES WRAPS, ETC

1-2 DAYS BEFORE YOUR MOVE

- COMMUNICATE ANY OBSTACLES GETTING TO YOUR HOME
- ASSIST WITH A VIRTUAL WALKTHROUGH

 CHECK ON ANY STORAGE FACILITY RESTRICTIONS

 DO YOUR LAUNDRY

 CLEAN AND DISCONNECT APPLIANCES

 SET UP UTILITIES IN YOUR NEW SPACE

SAME DAY YOU'RE MOVING

 CHARGE YOUR CELL PHONE

 DO A WALKTHROUGH BEFORE & AFTER MOVING YOUR FURNITURE

 LABEL THE DOORS OF EACH ROOM TO MATCH YOUR BOXES

SPECIAL NOTE ON *WHEN* TO PACK A HOUSE

 WE RECOMMEND PACKING A HOUSE ONE MONTH IN ADVANCE